

SECRET

Director of Training

Director of Security

Training Course for Security Officers

1. In recent years, the Office of Security has held to the policy of enrolling security officers going overseas in the Intelligence Orientation (formerly called the BOC) and the Operations Familiarization Courses. These two courses, plus a local training effort, called the Security Officer Field Course presented by my training officers, have constituted our "standardized package of training" for security officers. This approach, in general, has been effective although marred by certain practical difficulties. For one thing, to effect the complete package of training in each case has forced us to tolerate an extremely long "lead time" (devoted to training, processing, area briefings, leave, etc.) between the employee's release from a domestic assignment and his actual departure for the overseas site. In certain cases, five to six months have been spent on the total effort. A second concern that I have in this matter stems from my belief that the utility of the Office of Training's courses would be increased for Security personnel if these courses were tailored specifically to the expected needs of overseas security officers.

2. Considering the factors noted above, I would appreciate knowing the capabilities of the Office of Training for the presentation of a composite course of five to six weeks duration for the exclusive consumption of Office of Security personnel. The course I envisage as ideal for our purposes would include:

a. An Intelligence Orientation Unit - To acquaint my people with CIA, its position within the intelligence community, and the nature of the intelligence and clandestine activity of the Agency.

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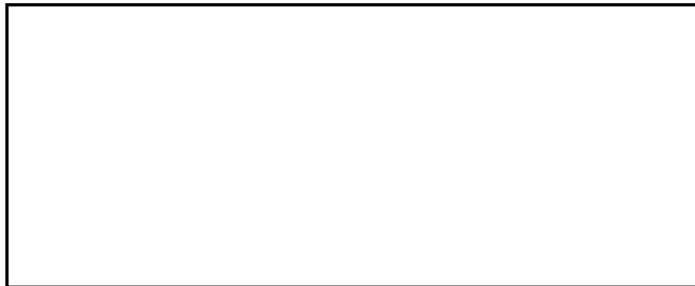
SUBJECT: Training Course for Security Officers

4. If it is within your capabilities to provide a course of this nature which would run five or six weeks, I predict Security's needs can be satisfied by having three presentations of the course each year for the next three years. I am prepared to enroll at least fifteen students in each presentation of the proposed course.

SIGNATURE

Sheffield Edwards

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